

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is hereby given that the decisions listed below and detailed on the attached notices may be taken in private at the meetings indicated. For further information on why these matters may be considered in private, please see the description on the individual notices.

Meeting	Title
Executive Committee: Commercial Property 21 Nov 2017	Commercial Property Investment Opportunity
Bracknell Town Centre Regeneration Committee 11 Dec 2017	Bracknell Town Centre Regeneration Committee Update Report
Executive Committee: Commercial Property 19 Dec 2017	Commercial Property Investment Opportunity
Executive 19 Dec 2017	Contract Award for Cleaning Contract
Executive Committee: Commercial Property 23 Jan 2018	Commercial Property Investment Opportunity
Executive 23 Jan 2018	Internal Audit Procurement Plan
Executive 23 Jan 2018	Retender of Property and Motor Insurance Provider

For further information, please contact Derek Morgan on (01344) 352044 or derek.morgan@bracknell-forest.gov.uk

Date: 24 November 2017

NB: The Council normally seeks to consider matters in public but, in certain circumstances, is required to consider whether the nature of the likely discussion justifies excluding the press and public as exempt information may be disclosed. There are 7 categories of exempt information

- (1) *Information relating to any individual.*
- (2) *Information which is likely to reveal the identity of an individual.*
- (3) *Information relating to the financial or business affairs of any particular person (including the authority holding that information), provided that Information in this category is not exempt information if it is required to be registered under the Companies Act 1985; the Friendly Societies Acts 1974 and 1992; the Industrial and Provident Societies Acts 1965 to 1978; the Building Societies Act 1986; or the Charities Act 1993.*
- (4) *Information relating to any consultations or negotiations, or contemplated consultations, or negotiations, in connection with any labour relations matter*

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arising between the authority or a Minister of the Crown and employees of, or officer holders under, the authority.

- (5) *Information in respect of which a claim of legal professional privilege could be maintained in legal proceedings.*
- (6) *Information which reveals that the authority proposes*
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or*
 - (b) to make an order or direction under any enactment.*
- (7) *Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime*

In each case, the decision making body must decide if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

For this reason, certain items to which these notices apply, may actually be considered in public.

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BRACKNELL FOREST COUNCIL

THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF INTENTION TO CONDUCT BUSINESS IN PRIVATE

Notice is hereby given in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the following meeting may move into private session to consider the item detailed below:

MEETING: Executive Committee: Commercial Property

DATE: 21 Nov 2017

The details of the proposed decision are as follows:

TITLE: Commercial Property Investment Opportunity

SERVICE AREA: Resources

PURPOSE OF DECISION:

To consider properties (if any) in which the Council may seek to invest, in accordance with the Commercial Property Investment Strategy.

ISSUE REFERENCE: I066988

FIRST PUBLISHED: 3 February 2017

The Executive Committee: Commercial Property will be considering a report prepared by or on behalf of the Director of Resources.

Further information can be obtained from Stuart McKellar, Borough Treasurer, Corporate Services & Resources, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, stuart.mckellar@bracknell-forest.gov.uk.

The reason that the item may be considered in private is that the discussion could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact:

Democratic Services, Bracknell Forest Council, Easthampstead House, Town Square, Bracknell, RG12 1AQ. Email: committee@bracknell-forest.gov.uk

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NOTICE OF INTENTION TO CONDUCT BUSINESS IN PRIVATE

Notice is hereby given in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the following meeting may move into private session to consider the item detailed below:

MEETING: Bracknell Town Centre Regeneration Committee

DATE: 11 Dec 2017

The details of the proposed decision are as follows:

TITLE: Bracknell Town Centre Regeneration Committee Update Report

SERVICE AREA: Environment, Culture & Communities

PURPOSE OF DECISION:

To update the Committee on the regeneration of Bracknell Town Centre

ISSUE REFERENCE: I065979

FIRST PUBLISHED: 16 December 2016

The Bracknell Town Centre Regeneration Committee will be considering a report prepared by or on behalf of the Director of Environment, Culture & Communities.

Further information can be obtained from Veryan Lyons, Regeneration Officer, Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 351614, veryan.lyons@bracknell-forest.gov.uk.

The reason that the item may be considered in private is that the discussion could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding the information)

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact:

Democratic Services, Bracknell Forest Council, Easthampstead House, Town Square, Bracknell, RG12 1AQ. Email: committee@bracknell-forest.gov.uk

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MEETING: Executive Committee: Commercial Property

DATE: 19 Dec 2017

The details of the proposed decision are as follows:

TITLE: Commercial Property Investment Opportunity

SERVICE AREA: Resources

PURPOSE OF DECISION:

To consider properties (if any) in which the Council may seek to invest, in accordance with the Commercial Property Investment Strategy.

ISSUE REFERENCE: I066989

FIRST PUBLISHED: 3 February 2017

The Executive Committee: Commercial Property will be considering a report prepared by or on behalf of the Director of Resources.

Further information can be obtained from Stuart McKellar, Borough Treasurer, Corporate Services & Resources, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, stuart.mckellar@bracknell-forest.gov.uk.

The reason that the item may be considered in private is that the discussion could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact:

Democratic Services, Bracknell Forest Council, Easthampstead House, Town Square, Bracknell, RG12 1AQ. Email: committee@bracknell-forest.gov.uk

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MEETING: Executive

DATE: 19 Dec 2017

The details of the proposed decision are as follows:

TITLE: Contract Award for Cleaning Contract

SERVICE AREA: Resources

PURPOSE OF DECISION:

To approve the contract award for the Corporate Cleaning Contract (which includes a mixture of school sites and civic buildings).

ISSUE REFERENCE: I071506

FIRST PUBLISHED: 13 September 2017

The Executive will be considering a report prepared by or on behalf of the Director of Resources.

Further information can be obtained from Derek Fitz-Gibbon, Principal Procurement Officer, Procurement, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352093, derek.fitz-gibbon@bracknell-forest.gov.uk.

The reason that the item may be considered in private is that the discussion could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Commercial sensitivity will form part of the consideration.

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact:

Democratic Services, Bracknell Forest Council, Easthampstead House, Town Square, Bracknell, RG12 1AQ. Email: committee@bracknell-forest.gov.uk

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MEETING: Executive Committee: Commercial Property

DATE: 23 Jan 2018

The details of the proposed decision are as follows:

TITLE: Commercial Property Investment Opportunity

SERVICE AREA: Resources

PURPOSE OF DECISION:

To consider properties (if any) in which the Council may seek to invest, in accordance with the Commercial Property Investment Strategy.

ISSUE REFERENCE: I066990

FIRST PUBLISHED: 3 February 2017

The Executive Committee: Commercial Property will be considering a report prepared by or on behalf of the Director of Resources.

Further information can be obtained from Stuart McKellar, Borough Treasurer, Corporate Services & Resources, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, stuart.mckellar@bracknell-forest.gov.uk.

The reason that the item may be considered in private is that the discussion could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact:

Democratic Services, Bracknell Forest Council, Easthampstead House, Town Square, Bracknell, RG12 1AQ. Email: committee@bracknell-forest.gov.uk

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Notice is hereby given in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the following meeting may move into private session to consider the item detailed below:

MEETING: Executive

DATE: 23 Jan 2018

The details of the proposed decision are as follows:

TITLE: Internal Audit Procurement Plan

SERVICE AREA: Resources

PURPOSE OF DECISION:

To seek approval to the internal audit procurement plan.

ISSUE REFERENCE: I072747

FIRST PUBLISHED: 24 November 2017

The Executive will be considering a report prepared by or on behalf of the Borough Treasurer.

Further information can be obtained from Sally Hendrick, Head of Audit & Risk Management, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352092, sally.hendrick@bracknell-forest.gov.uk.

The reason that the item may be considered in private is that the discussion could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact:

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MEETING: Executive

DATE: 23 Jan 2018

The details of the proposed decision are as follows:

TITLE: Retender of Property and Motor Insurance Provider

SERVICE AREA: Resources

PURPOSE OF DECISION:

That the Executive approves the award of contract for insurance provider for property and motor insurance policies with associated claims handling service.

ISSUE REFERENCE: I070471

FIRST PUBLISHED: 6 July 2017

The Executive will be considering a report prepared by or on behalf of the Director of Resources.

Further information can be obtained from Helen Rogers, Insurance Officer, Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352094, helen.rogers@bracknell-forest.gov.uk.

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact:

Democratic Services, Bracknell Forest Council, Easthampstead House, Town Square, Bracknell, RG12 1AQ. Email: committee@bracknell-forest.gov.uk

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